

## TOH Vice-Bargaining Unit President (Vice-BUP) Job Description

The TOH Vice-BUP role is selected from TOH bargaining unit members of Local 83 and is subject to the electoral process as set out in the Local's Election Guidelines.

The TOH Vice-BUP responsibilities include the following:

- Health and Safety Chair for the local 83 Health and Safety Campus Leads (Site VPs), as well as the ONA Health & Safety representatives who sit on the campus specific JHSC. Ensures that health and safety information from ONA and any other verified sources is distributed to the H&S reps and Campus Leads as needed.
- Chairs the W5 committee to discuss accommodation issues with the hospital as per the Local Collective Agreement.
- Professional Responsibility Lead- this will include follow-up contact with members who have submitted Professional Responsibility Report Forms (PRRF) for workload/patient safety issues. Initiate development of the ONA action plan when required and tabulate those PRRFs to identify trends occurring on the unit. Responsible for notifying the Co-chairs of the CJHAC of unresolved PRRFs that are to be presented at the CJHAC meeting. Keeping the affected Site VP and the TOH- BUP informed of any meetings and their outcome with members regarding the PRRF. A summary report of the PRRFs will be provided at each executive meeting.
- Act as the TOH-BUP delegate when required.
- Attends the Nursing Professional Practice Committee as a Local 83 delegate, the CJHAC and any other meetings as determined by the TOH-BUP.
- Attends the nursing orientation for new hires to explain ONA's role and sign up new hires as ONA members.